



Public Notice Requirements for Permit Applications

Section 22a-6g of the Connecticut General Statutes (CGS) imposes public notification requirements on applicants for permits issued by the Department of Environmental Protection (DEP) under sections 22a-32, 22a-39, 22a-174, 22a-208a, 22a-342, 22a-361, 22a-368, 22a-403 or 22a-430 CGS, subsection (b) or (c) of section 22a-449, section 22a-454, or section 401 of the federal Water Pollution Control Act (33 USC 466 et seq.). **Note: for general permits, applicants or registrants are not required to comply with these requirements.**

In order to comply with these requirements, you must, at a minimum:

1. Publish notice of the permit application in a newspaper of general circulation in the area affected by the proposed activity. This notice *must follow the format* specified in the relevant permit application instructions and should be published immediately *after* you submit your application to the DEP.
2. Send a copy of the notice to the chief elected official of the municipality in which the regulated activity is proposed. The chief elected official is generally the mayor, 1st selectman, town manager or the chairman or president of the town council, depending on the form of government of the municipality. Specific information for each municipality is listed in The State Register and Manual (often referred to as the Blue Book), which is available on the Secretary of the State's website, (www.sots.ct.gov) and is also usually available at town clerks' offices, the State Library, and public libraries. If you have questions, you can call the Secretary of the State's office at 860-509-6138, or the town clerk of the appropriate municipality.

Note: Applications to construct and operate a solid waste facility must provide a copy of the notice to the chief elected official within five (5) business days of the date on which the subject application is filed with the DEP.

3. Attach an affidavit of publication from the newspaper to a completed Certification of Notice Form - Notice of Application (DEP-APP-005A). This form asks you to: a) specify the date and newspaper in which the notice was published; b) certify that a copy of the notice was provided to the chief elected municipal official; and c) identify the municipal official to whom the notice was provided. This form must be mailed to:

[INSERT RELEVANT DEP PROGRAM OR DIVISION]
[INSERT RELEVANT DEP BUREAU]
DEPARTMENT OF ENVIRONMENTAL PROTECTION
79 ELM STREET
HARTFORD, CT 06106-5127

Be sure to *list the appropriate program and bureau in the address* (as specified in the relevant permit application instructions.)

Your application will not be processed until DEP receives the Certification of Notice Form - Notice of Application with an attached affidavit of publication from the newspaper.

Please note: DEP may notify you that other forms of notice are required, including the posting of a sign in accordance with section 22a-6l CGS.